Welcome and opening remarks: “I ask all of you to be on time since we must vacate room at 12:50 for an oncoming class.”

Also if you know of any guests you would like to have at our meetings please let me know. It doesn’t matter if they are in or out-of-state.

Peer Inspection Reports Teams 7 & 8 (MD, Pierce Bsmt):

- Team 7 Inspection Of Ham/Zickler labs (Xuan Liang (switched w/Peter Duane, Scott Slimmer)
  - B129, 315, and 316 need spill kit (was told they were ordered) and signed PPE form posted.
  - 134: Missing exit routes sign on the hallway.
  - B132: Missing the flip chart and signed PPE form.
  - B129: Some cords along the back wall of B129a.
  - Abbreviations on small bottles.
  - The sharp bin – missing lid.
  - No safety goggles and face protection found.
  - note: the faucet was dripping and a small lecture bottle needs to be returned.
  - 315: Abbreviations on small bottles.
  - The fume hood – missing certification sticker.

Questions:
- There were floor drains? Where do they lead to?
- Still have some old style SEAS logo lab coats – return?
- 316: Abbreviations on small bottles
  - Sharp bin – missing lid.
- 313: Missing flip chart and signed PPE form.

- Team 7 Inspection of Instructional Labs (Peter Duane, Scott Slimmer)
  - G135: Fire Extinguisher inspection 2 months overdue.
  - G114: Missing Exit routes sign in the hallway.
  - B121: Missing PPE – room is a computer lab....not needed?
  - B125: Server room – room has restricted access - data cable on floor.
• Team 8 Inspection of Pierce Bsmt McCarthy/Thaddeus Lab (Robert Graham, Chris Johnson, Alan She)

Pierce B2-B6
These laboratories continue to see improvement in the storage of gas cylinders, which are in wide use in ongoing experiments. Recommendations were made to check on “pump oil” label with Lance Schumacher based on generic labeling discussion in the SEAS Safety meeting. In addition, Marie was going to initiate an inventory of gas cylinder with Maryam Borton.

- Remove (empty shipping) boxes are entrance to laboratory.
- Update laboratory door placard.
- Need battery-recycling tube (many batteries used in lab research).
- Few loose gas cylinders to be moved and secured (today).
- Initiate inventory of gas cylinders with Maryam; also be sure flammable and oxidizing cylinders are separated (with so many in use).
- Be sure hazardous waste tags have proper dates.
- Need new sharps container

SEAS Facilities Report: Don Claflin/Adam Gillis

- Workers who climbed on roofs removing snow did a great job!
- Please be careful of caution areas and of icicles
- If there are areas of concern please let us know.
- ESL – Elsie’s Sunderland’s lab on 3rd floor will be continued – will keep you updated.

*Please contact Don or Adam for any questions.

EH&S Presentation: Xiaowei Yan and Tiffany Lee

- **Class 4 laser SOPs: Regulation changes and updates**
  - Tiffany passed around new templates of which the majority has been filled in to develop your own laser SOP using template.
  - Laser regulations
  - You may modify samples for your system
  - Email complete copy to her

EH&S Updates: Maryam Borton. I will be out on vacation for a week with no access to email so send any emails to Anas in my absence.
• **January SAA Inspections – SEAS findings**
  - Boxes of Hazards.
  - Most problems were not having containers in secondary containments.
  - You can put hazards on one label.
  - You need to correct labels.
  - Would like to schedule meetings with labs.
  - Green labels mean SAA postings.
    - Put on each lab bench to say it meets inspection.
  - If no green signs we assume it's not a satellite area.

• **TMS: Current compliance status and roster update reminder**
  - There are currently 230 unactive users of which 30 were at SEAS.
  - I'm sending a list of inactive users for you to check or take off your rosters.
  - Fire training will be in the next 4 to 8 months. If you are unable to take uncheck your name. If overdue you will receive a reminder.

• **PPE Assessments due next month: Reminder**
  - We are doing very well overall.
  - We will be moving to a new system. I will be in touch.

**Next Meeting: Wednesday, March 11, 2015, 12-1 MD 119**

**If you are leaving the position of lab safety officer please work with your PI to secure a replacement. Kindly inform, Linn, Anas, and Maryam via email.**