SEAS Safety Committee Meeting Minutes 9/10/14

Welcome and Opening Remarks: Anas Chalah

Maryam Borton, Lab safety Advisor:

- **Safety Officer Orientation**
  Introduces new chems, applications, safety training, and anything having to do with EH&S.
  Safety officers who are familiar with chem hygiene plans, SOP’s should be present during inspections when necessary.

- **SO contact list**
  Will be sending out safety officers list

- **Peer inspection form update**
  Will be sending out new Peer Inspection form with new additions in **RED**

- **PPE Assessment reminder**
  Due at next meeting in October

- **TMS updates/notifications**
  Machine shop training - Physics lab 303 Stan’s machine shop. (2) options to track machine shop training, check off Training on Stan’s online lookup tool via TMS then you don’t keep getting training reminders.

- **ChemTracker phase out**
  Discontinued – will get updates- noreply@seas.

- **DEA Inspections**- unannounced visit @Med School with no findings.
  Tag disability- make sure they are secure and not cluttered.
  Consolidation of similar wastes - put in one big bottle if compatible.

- **Incidents – Auto Clave** – when cycle was finished and the contents opened, it spilled and person was burned from boiling water from tray. If using please make sure the are no defects, please check.

  * **Sid Paula comment** – If there is an incident notify EH&S, police will send patient to HUHS. In above incident EH&S was not notified.
  Comment from Emily – Manoharan lab McKay 5th floor.
  -smelly solvents at random times
  -spoke to facilities.

  If at any time there are smell issues please bring it up with facilities and Maryam.

  **Anas** “(3) folks you need to know. Maryam, Don, and Linn**
• Don Claflin: SEAS Facilities Report
  o ESL – majority of roof completed
  o Pierce – Elevator coming off line today – will take a couple of months to repair.
  o McKay – putting new windows in back by winter hopefully.
  o Starting next week - Urgent
    Room 417 – shared with Aziz, Spaepen, and Aizenberg within a week construction will start. Relocate things, waste, etc please.
  o 60 Oxford, 3rd floor – Howe will now be shared with Walsh, and Machine Shop office space.

** Next Safety Meeting October 8, 2014**