<table>
<thead>
<tr>
<th>Academic Programs</th>
<th>Undergraduate Advising</th>
<th>Graduate/PhD academic program administration, graduate student welfare</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course planning process, educational policies, oversight of administration of undergraduate and graduate academic programs, accreditation (ABET)</td>
<td>Applied Math</td>
<td>John Girash, John <a href="mailto:Girash@seas.harvard.edu">Girash@seas.harvard.edu</a>, 6-5956</td>
</tr>
<tr>
<td>John Girash, Graduate, <a href="mailto:jgirash@seas.harvard.edu">jgirash@seas.harvard.edu</a>, 6-5956</td>
<td>Margo Levine, <a href="mailto:mlevine@seas.harvard.edu">mlevine@seas.harvard.edu</a>, 6-8129</td>
<td></td>
</tr>
<tr>
<td>Margo Levine, Undergraduate Advising, <a href="mailto:mlevine@seas.harvard.edu">mlevine@seas.harvard.edu</a>, 6-8129</td>
<td>Sarah Iams, <a href="mailto:siams@seas.harvard.edu">siams@seas.harvard.edu</a>, 5-5935</td>
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<tr>
<td>Patrick Ulrich, Undergraduate, <a href="mailto:pulrich@seas.harvard.edu">pulrich@seas.harvard.edu</a>, 6-0542</td>
<td>Electrical Engineering, Mechanical Engineering</td>
<td>Chris Lombardo, <a href="mailto:lombardo@seas.harvard.edu">lombardo@seas.harvard.edu</a>, 6-5185</td>
</tr>
<tr>
<td>Course catalog and course scheduling, TF appointments, classrooms, undergraduate academic program administration</td>
<td>Bioengineering</td>
<td>Linsey Moyer, <a href="mailto:lmoyer@seas.harvard.edu">lmoyer@seas.harvard.edu</a>, 6-2840</td>
</tr>
<tr>
<td>Undergraduate advising events and student programming, prospective/admitted student tours and events, student diversity</td>
<td>Active Learning Labs:</td>
<td>Teaching lab component of courses, computation in curriculum, student co-curricular active learning Anas Chalah <a href="mailto:achalah@seas.harvard.edu">achalah@seas.harvard.edu</a> 5-8991</td>
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<td>Christine Zaldana <a href="mailto:czaldana@seas.harvard.edu">czaldana@seas.harvard.edu</a> 6-3329</td>
<td>Career Services:</td>
<td>Student internship and employment. Keith Karasek <a href="mailto:kkarasek@seas.harvard.edu">kkarasek@seas.harvard.edu</a> 5-5073</td>
</tr>
<tr>
<td>Graduate/PhD academic program administration, graduate student welfare</td>
<td>IACS/master’s &amp; professional programs:</td>
<td>Catherine Chute <a href="mailto:cathy_chute@harvard.edu">cathy_chute@harvard.edu</a> 6-9821</td>
</tr>
<tr>
<td>John Girash <a href="mailto:jgirash@seas.harvard.edu">jgirash@seas.harvard.edu</a> 6-5956</td>
<td>Diversity, Inclusion, Belonging:</td>
<td>Advise, training Alexis Stokes <a href="mailto:astokes@seas.harvard.edu">astokes@seas.harvard.edu</a> 6-8249</td>
</tr>
<tr>
<td>Graduate admissions</td>
<td></td>
<td></td>
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<tr>
<td>Julie Holbrook <a href="mailto:holbrook@seas.harvard.edu">holbrook@seas.harvard.edu</a> 5-2747</td>
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</tr>
<tr>
<td>Master’s (data science/computational science engineering) program advising/admin</td>
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<td></td>
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<tr>
<td>Daniel Weinstock <a href="mailto:dweinsto@seas.harvard.edu">dweinsto@seas.harvard.edu</a> 6-2599</td>
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</tr>
<tr>
<td>Master’s academic program administration, undergraduate technology fellowship program</td>
<td></td>
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<tr>
<td>Sheila <a href="mailto:Coveneycoveney@seas.harvard.edu">Coveneycoveney@seas.harvard.edu</a> 4-9091</td>
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</tr>
<tr>
<td>Faculty &amp; Staff Resources</td>
<td>Research Administration &amp; Finance</td>
<td>Space &amp; Facilities</td>
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</tbody>
</table>
| Faculty Administrators/Coordinators:  
Faculty administrator/ coordinator issues  
Administrators/Coordinators | Research Portfolio Managers (RPM):  
Research funding, proposal development, policy, compliance, portfolio financial planning  
Administrators/Coordinators | Campus Planning & Design:  
Space assignment, renovations, improvements  
Pam Choi Redfern  
predfern@seas.harvard.edu  
6-3238 | Corporate Partnerships:  
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| Area Administration:  
AM, AP, MSME, & ESE: Jill Larson  
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6-5570  
Allston campus: Rady Rogers  
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6-8544  
Allston:  
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5-7777 |
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6-0964  
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icalieri@seas.harvard.edu  
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6-3414 | Development:  
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5-7777 |
| Faculty Affairs:  
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6-2869 | Senior Director:  
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jacome@seas.harvard.edu  
5-2833  
Other space: Jason Ortega  
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hollar@seas.harvard.edu  
6-7479 | |
| Human Resources (staff):  
Recruitment and retention, Employee/labor relations issues, compensation, training and development, harassment-including staff Title IX issues  
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Administrators/Coordinators | Events:  
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6-8249 | Procurement & Payroll:  
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6-6970 | |
| Title IX resources:  
www.titleix.harvard.edu | |

Notes:  
Research appointments (including postdocs):  
https://www.seas.harvard.edu/academic-affairs/contacts-and-roles  
Research administration & planning  
https://www.seas.harvard.edu/academic-affairs/resources:  
Administration, Technology, Humanities, Science, External Engagement, Corporate Partnerships, SEAS Computing, HUIT, Phones, Community Outreach.