HCOM (Area-Level Purchases)
[Marketplace, Non-Catalog, Payment Requests, Non-Employee Reimbursements]

**Goals**
- Consistent processes and $ thresholds across all HCOM orders
- Refocus on materiality: Larger dollars require more approvals
- Increased Area-level approvals: Improve speed and efficiency of high volume, low dollar orders while maintaining appropriate controls

**Low Volume (3%), High Dollars (68%)**
- Includes large sub-contacts and equipment purchases
- ADRAFs can rely on diligent reviews by RPMs and PO to ease workload

**~5% Lower Volume Than Current**
- Serving important role in reviewing high dollar orders

**High Volume (75%), Low Dollars (10%)**
- Majority of orders will only need one approval (speed, efficiency)
- Enable subsequent approvers to focus on larger $ orders
- Finance available to support/back-up when RPMs need to say no

After final approval, SHOPPER is responsible for sending paperwork to AP or vendor