Subject: Inspection summary team 3

Date: Monday, November 26, 2012 1:12:00 PM ET

From: Eliza Morris <emorris@fas.harvard.edu> (sent by <eliza.morris@gmail.com>)

To: Linn Eichler <eichler@seas.harvard.edu>

Ramanathan:
PPE assessment was not posted (corrected during inspection)
hazardous waste was stored together with virgin chemicals (but no other feasible solution was apparent)
overall, very nice and clean (good job!)

Hu:
need to update emergency response guide and chemtrackers
need to get PI to sign PPE assessment
we recommended taping down a cable in the optics room
also very clean (good job!)

Loncar:
need to update chemtracker
need to get PI to sign PPE assessment
one yellow 2mW laser is not inspected
calcium gluconate expired in 10/12

Westervelt:
emergency response guide in 204 is out of date
PPE assessment is posted in office, not on ERGs
room 204 is being used as storage and very untidy (a good purging could be in order)
room 212 is being used as both lab and office space. we recommend to convert entirely to office, so as to
removed ambiguity with food and beverage consumption.