NWest B-150 AV Instructions

1. Connect your computer to the projection cable in the room, using the VGA connector or the MiniDisplayPort/ Thunderbolt or HDMI adapter attached to the VGA cable. If your computer only has an HDMI or USB-C connector, contact SEAS AV 617-496-5049 or IT Help in MD109 to borrow an HDMI or USB-C to VGA adapter.

2. Lower the projection screen using the electrical switch to the right of the glass whiteboard.

3. On the AV control on the wall to the right of the projector, press the “Projector On” button. After a minute or so, the computer image will be displayed.

There is an audio system in the room. Connect the audio cable, attached to the VGA video cable, to the headphone jack of your laptop. There is a volume control on the AV control panel, below the On & Off buttons.

If you have any problems, contact Rich McGirr at 617-496-5049 or the Helpdesk in MD Room 109

**Please remember to Exit the AV system to turn off the equipment**