Pierce 209 AV Instructions

Press the Crestron system touch panel on top of the podium, you will see the VERITAS logo, then press the panel again. On the screen there are multiple input choices on the top of the panel and 2 monitor screens (one for each projector) under those.

There is a lapel (clip-on) microphone for use in the room. On the left side of the Crestron touch panel are controls for the **Speech Audio Level** (microphone) volume and the **Program Audio Level** (computer) volume.

The available inputs are sent to one or both of the projectors by pressing the individual input button on the touch screen, then pressing the left (screen directly behind the podium), right, or both projector buttons.

The available inputs are:
- **“Lectern Laptop Top”**: you can connect a laptop to the labeled MiniDisplayPort plus audio cable at the top of the lectern. For audio, use the audio cable attached to the MDP cable and connect to the headphone jack of your computer.
- **“Lectern Left Laptop”**: you can connect a laptop to the labeled HDMI plus audio cable on the left side of the lectern. **For Mac, use the MiniDisplayPort cable, see above, and not the HDMI connection.** For audio, use the audio cable attached to the HDMI cable and connect to the headphone jack of your computer.
- **“Lectern Right Laptop”**: you can connect a laptop to the labeled VGA plus audio cable on the right side of the lectern. The cable is sometimes connected to the Wolfvision Document camera, which can be used on this input. You can also use the attached USB-C adapter connected to this cable. For audio, use the audio cable attached to the HDMI cable and connect to the headphone jack of your computer.
- **“Lectern Resident PC”**: There is a PC at the bottom of the lectern that is available to use. Press the power button on the PC and when it has booted, use the logon info on the frame of the Hitachi monitor on the podium. There is a keyboard & mouse on the pullout shelf of the lectern.

If you have any problems, contact Rich McGirr at 617-496-5049 or the Helpdesk in MD Room 109

**Please remember to Exit the AV system to turn off the equipment**